

CNPF Executive Meeting Wednesday 1<sup>st</sup> April 2020 1300hrs – 1500hrs

Meeting held via Skype.

Present.

Ian Muir – **IM - Chairman**

Gary Thwaite – **GT – Chief Executive**

Louise Gibson – **LG**

Darren Adams – **DA – Vice Chairman**

Roger Middleton – **RM**

Apologies received from Nicholas Peck.

### **CNPF Executive**

**GT** opened the meeting at 1316hrs welcoming all and thanking them for their attendance.

The minutes of the previous meeting held on the 28<sup>th</sup> of August 2019 having been previously circulated were accepted by all who were present as a true record of the meeting. Proposed by **LG** seconded by **IM**

Any outstanding actions from this meeting have been carried over as agenda items into this meeting.

### **Agenda Items**

#### **Vacant position of finance officer**

It was agreed by all that CNPF rule 9 will be invoked for the selection of the Honorary Treasurer which is an appointed role open to all members. A notice of interest will be sent to all Federation members whereby they can express their interest in this role.

**LG** declared an interest in this agenda item and did not participate in discussions around the process of electing a finance officer.

Prospective candidates will be shortlisted by paper sift with a maximum of three persons being invited for interview. The paper sifts and interviews, if required, will be conducted by **GT, IM** and **DA**

**Action : GT** and **IM** to advertise vacant position to the membership with a job specification.

#### **Update on the financial position of the CNPF**

**GT** gave a report on the day to day finances of the CNPF and the current status of our investments. It was agreed that the Federation remained in a strong and viable position.

### **Update on training/forums for Local Reps**

**GT** provided an overview of the training aspirations of the Executive prior to the current Covid 19 crisis with an outline of what is planned whilst we are unable to travel. There are items of legislation/policy that Reps need to be aware of to ensure we have consistent practices across the CNPF. **RM** provided guidance and methodology as how this could be achieved.

### **Update on Philip Williams Group Insurance policy**

**IM** explained that with effect from the 1<sup>st</sup> of May the CNPF will have a standalone policy with Philip Williams where previously it was tied to the Merseyside Federation. This has allowed us more flexibility in negotiating improvements to the scheme and with effect from the 1<sup>st</sup> of May mobile phone insurance will be included at no extra cost.

There is publicity material being printed now and we will have a push for extra members into this scheme when the enhancements come into effect.

### **Update on CNPF Website**

**IM** stated that we are at an advanced stage of the new site being launched and it should be available to the exec soon for a short period of testing before it goes live. The web site has been trimmed back considerably but will be better placed to support the Group Insurance scheme and the local reps.

### **Legal position of CNPF trustees**

**GT** provided an update into the deed of trust that is nearing completion. All executive members should be signatories to this deed and it will formalise the position whereby we give out grants to members and next of kin.

Action : **GT** to publish Deed of Trust to the Executive once it is finalised.

### **Viability of Death Grand for CNPF members**

**GT** stated that our current grant of £5000 is very generous and not in line with other Federations who provide much less. With the new Deed of Trust providing us with opportunities to provide more targeted help it was suggested that this grant be reduced to £2500 with immediate effect. If approved this would be incorporated into the Deed of Trust with ratification of the rule change being proposed at the BGM.

Voted on result 5 for 0 against

## **Embedded Senior Officers Rep for CNPF Executive**

A general discussion was held around this and it was identified that it was unlikely a senior officer would attract enough votes from the general membership to allow an Inspector/Chief Inspector onto the Executive. It was however recognised that these ranks make up a significant percentage of our membership. CNPF rule 6 would need to be changed and ratified by the BMG to enable this and it was agreed this would be put to the next BGM as a proposition.

## **Frequency of Future Meetings**

CNPF rule 7f states the Executive may meet not less than twice a year. It was accepted that meetings should take place with greater frequency but there was no need for a rule change in this respect.

Action : **IM** to arrange future meetings at 3 monthly intervals.

## **Any Other Business**

**IM** informed the meeting that we have just taken out a much-improved insurance policy that will greater protect Reps and ourselves should we be litigated against.

Action : Once policies have been received they will be circulated to the executive for review.

Meeting closed at 1425hrs