



Police Federation Improvement Notice

For use by Health and Safety Representatives

Date:

UN Ref:

Notice Served to (Name, company/force, address):

Notice Served by (Name, force, work address):

In the position of Safety Representative as appointed by the Police Federation of England and Wales, under the relevant regulation, I believe that you, as a representative of..... (name of police force) are contravening or have contravened the following statutory provision(s):

The contravention is occurring/has occurred at (address or area of workplace):

The reasons for my opinion are:

And I hereby ask you to remedy the said contravention(s) by taking the following measures:

If we fail to agree on a course of action arising from this Notice, I reserve the right to inform the relevant enforcement authority.

Health & Safety Leader's signature:

JBB Chairman/Secretary's signature:

Signature of person served to (*see note):

Name:..... **Position:**.....

*This form will be handed to the appropriate person responsible, who should sign it merely to acknowledge its service. It will not signify agreement with the notice or admit liability. The notice will still be valid even if a supervisor refuses to sign,. A copy will be forwarded to the Force Health & Safety Advisor